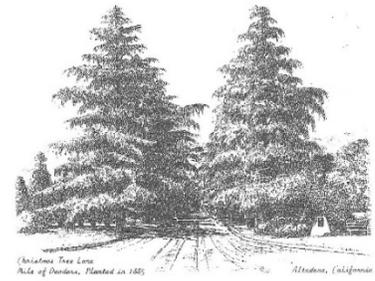


# Christmas Tree Lane Association of Altadena, Inc.

P.O. Box 11, Altadena, California 91003



104<sup>th</sup> Annual Christmas Tree Lane Lighting Ceremony  
14<sup>th</sup> Annual Winter Arts and Crafts Festival  
Saturday December 7, 2024

Christmas Tree Lane Association of Altadena will sponsor a Winter Arts and Crafts Festival on Saturday, December 7, 2024. It will begin at 3:00 PM and will continue during the Lighting Ceremony at 6:00, and end at 9:00 PM. Booths may begin setting up at 12:00 PM. The Festival will be taking place in the parking lot of the Altadena Library at 600 E. Mariposa Street, Altadena. Please fill out the application below and email [vendors@christmastreelane.net](mailto:vendors@christmastreelane.net). Space is limited and will be available on a first come, first served basis. We also consider balancing product offerings with vendors. Payment will be due within 5 days of the confirmation of this reservation request. The cost per vendor is \$120, which provides you with a 10' x 10' space and access to electrical power. All vendors must supply their own tables, canopy, lights (only LED), etc. After your reservation is confirmed, payments may be made by check (made out to Christmas Tree Lane Association of Altadena, Inc.) and mailed to: PO Box 11, Altadena, CA 91003 or by Venmo: @ctla-merch (code is 8335), or by PayPal on [www.christmastreelane.net](http://www.christmastreelane.net) (Vendor tab). Please attach a copy of this form with your payment. Any questions, please contact us at [vendors@christmastreelane.net](mailto:vendors@christmastreelane.net).

## OFFICIAL APPLICATION FOR VENDOR REGISTRATION

Vendor Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Product Details: \_\_\_\_\_

*I hereby apply for vendor space at my own risk and subject to all guidelines. I further agree that if any damages be occasioned or loss or damages occur to items I may use or exhibit, I will make no claim against Christmas Tree Lane Association of Altadena, Inc. or its officers, representatives, or volunteers., and I will institute no legal proceedings for personal injuries or property damages arising from an accident, causing injury to myself or an employee. **Food Vendors must provide CTLA with a copy of current Health Permit.***

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

### GUIDELINES FOR VENDORS:

1. Your vendor space (10' x 10') is from chalk line to chalk line, with 4" boundaries between each space.
2. Spaces will not be available until 12:00 Noon. Park cars as close to your space as possible, unload, then remove your car. All cars MUST be out of the Library parking lot by 2:45 PM. At 9:00 PM, you may begin to pack up and vehicles will be admitted into the parking lot when your booth is completely packed up and clean.
3. Electricity will be provided to each booth. You must bring your own extension cords (appropriate length needed), display lighting (LED only), and surge protectors are suggested. ABSOLUTELY NO space heaters, coffee pots, teapots, microwaves or major appliances.
4. NO loud music. Be respectful of your neighbors.
5. No space is guaranteed until payment is received and confirmed with CTLA.